



# Food Vendor Contract

Future Omro Chamber | Main Street Program  
PO Box 385, Omro, WI 54963, (920) 666-5881  
[www.futureomro.org](http://www.futureomro.org), [skromm@omro-wi.com](mailto:skromm@omro-wi.com)

<i>For office use only</i>	
___ Check	(check # _____)
___ Cash	
Total Amount Collected	\$ _____

Name of Event: **Memorial Day Car Show 2024**

Date of Agreement: Monday, May 27<sup>th</sup>, 2024 (limited space available)

Fee Amount: \$100 (non-electric) or \$110 (electric)

1) Future Omro is bound in a contract with:

NAME OF VENDOR \_\_\_\_\_

ALLOW THEM TO SOLICIT \_\_\_\_\_

- 2) As part of this contract, the food vendor must furnish to Future Omro a list of all items to be sold at least one month in advance.
- 3) The food vendor understands that all set up and take down shall be their responsibility and that any items (tables, chairs, electricity, generators, etc.) shall also be their responsibility.
- 4) The food vendor will be restricted to marked spots (**measuring 12' X 24'**) for such sales and food set times of 9:00 am – 3:00pm.
- 5) As part of this agreement, Future Omro shall be paid a flat fee of \$100 to be submitted with this contract. If electric is needed an additional \$10 fee will be charged. This is a limited source, and will be issued on a first come first serve basis in order of contracts received by Future Omro.
- 6) Form S-240, seller's licenses or valid social security numbers are required, unless exempt documentation is provided.
- 7) The vendor agrees to dismiss Future Omro of all liability or losses incurred while at this event and provide the Future Omro with a copy of current insurance coverage.
- 8) If, for whatever reason, the vendor does not show up to sell at the event any deposits made with this contract will not be returned.
- 9) Event will be held rain or shine.
- 10) The vendor is responsible of all health and food permits from the county and state.

\_\_\_ **YES I will need electricity (extra \$10)**

\_\_\_ **NO I do not need electricity**

\_\_\_ I agree to the terms and regulations on page 2 of this contract.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

# Future Omro Vendor - Memorial Weekend

## Rules and Regulations

- \$100 for 12x24 booth space. Adjacent spaces available for \$110 each. No refunds after May 20<sup>th</sup>. Make checks payable to Future Omro. Mail registration form, payment and S-240 vendor sheets to Future Omro, PO Box 385 Omro WI 54963.
- The event is Monday, May 27<sup>th</sup>, 2024, from 8 am to 2pm. **Set-up is between 7:00 am and 8:00 am. You MUST be checked in by 8:00 am or your space may be given to another vendor.** We ask that all vendors be ready for business by the 8:00 am start time and stay for the entire duration of the day.
- **The event is located at Scott Park**, located off HWY 21 between Quincy Ave. and Jackson Ave.
- During set-up you may park your vehicle in the park to unload your merchandise/display materials. Immediately after unloading, we require that you remove your vehicle from the park. We suggest parking along Jackson Ave or Huron St.
- A Future Omro representative will be on hand during the set-up, starting at 7:00 AM to assist with placement, answer any questions you may have and collect money for additional booth spaces.
- Form S-240, seller's licenses or valid social security numbers are required, unless exempt documentation is provided.
- All vendors will be held liable for damage caused to/by their product, equipment, etc. We recommend that each vendor carry personal liability and product liability insurance. If you do not carry separate liability insurance for your crafts/business check into your homeowner's policy for coverage. Future Omro is not responsible at any time for the vendor, vendor's goods or personal effects.
- Spaces are set on a first come/first serve basis and we do our best to accommodate special requests.
- This event will take place rain or shine. Come prepared! No refunds will be given out in the event of rain or no-shows. Reserved spaces are guaranteed until 8 am, after which time unclaimed spaces may be sold.
- Tables, chairs and overhead covers for booth spaces are not furnished so please bring your own or make other arrangements. Note, this is a grassy area with limited shade.
- No power is provided, unless stated in your contract.
- If your contract agreement includes electricity, you are responsible to bring your own extension cords (the longer the better) and equipment. An outlet will be provided.
- **If your business is a Future Omro member, please contact the Future Omro office for information on the discounted member benefit.**

You may contact Future Omro Chamber-Main Street with any questions or concerns at (920) 666-5881 or email us at [omrochamber@gmail.com](mailto:omrochamber@gmail.com)

\*These rules and regulations are subject to change.\*